

## Orientation Checklist for New Users of the CSU Plant Growth Facilities

Welcome! We want you to be successful in your plant research and hope to get you off to a fast, comfortable start with this orientation. Please let us know what questions you have as you begin your work.

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- Browse webpage to view: User Manual, policies, downloadable forms, technical specs, facility maps, etc.
- Become a member of Trellis. Once membership is granted, join the lab you are associated with in Trellis. (From dashboard, click on 'Details'. On the upper right side, there is a 'Lab' link where you can join a lab.) \*If your lab is not on there, please contact PFG immediately and we can add the lab.
- Make greenhouse or growth chamber request via Trellis. Space requests are reviewed weekly and appointments will be scheduled for basic WPS and other orientation to gain access.
- Discuss any needs with PGF Staff (Paul, Dianne, or Tammy) such as environmental needs for your crop, pot size, soil mix selection, watering method.
- Arrange to get Worker Protection Standard training. This is required by Federal Regulation (WPS CFR 40 Part 170) and must be completed before 5 days of greenhouse work has been completed by all greenhouse workers *and* users.
- Plan to visit your plants at least twice a week. That is one key to success!